



## **Request for City Council Committee Action from the Department of Public Works**

**Date:** October 22, 2013

**To:** Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee

**Subject:** **Continuation of Public Hearing: Dinkytown Special Service District,  
Proposed Services and Service Charges for 2014**

### **Recommendation:**

Passage and summary publication of a Resolution for the Dinkytown Special Service District;

- A. Approving the special services and the budget cost estimates in the lump sum total amount of \$152,500 for 2014;
- B. Approving the special service charges and the lists of service charges (assessments) in the lump sum total amount of \$127,860 for 2014;
- C. Directing the City Clerk to transmit certified copies of the lists of service charges to the Hennepin County Auditor; and
- D. Directing the City Engineer to proceed with the work.

### **Previous Directives**

:

- October 4, 2013 - Public hearings before the T&PW Committee
- September 10, 2013 - T&PW Committee directed staff to give notice of public hearings.

### **Department Information:**

Prepared by: Suzette R. Hjermstad, RE Investigator II, 673-2401  
Andrew Carlson, Project Manager, Transportation Maintenance & Repair

Approved by: \_\_\_\_\_

Steven A. Kotke, P.E., Director of Public Works

Presenters in Committee: Andrew Carlson, Project Manager, TM & R

### **Financial Impact**

- Special assessments against benefited properties

**Community Impact**

- Neighborhood Notification: Public hearing notices sent out no less than 10 days prior to public hearing.
- City Goals: The City's infrastructure will be well-maintained; streets will be destinations.
- Comprehensive Plan: Consistent

**Supporting Information**

Each year, the Special Service District Advisory Boards recommend the services, estimated budgets and assessment methodology for the coming year for their respective Special Service District. These service charges would be collected on the 2014 real estate taxes in the same manner as special assessments. There is no interest charge applied. Each affected property owner was mailed a notice of public hearing with the service charge amount no less than 10 days in advance of the public hearing.

## 2. DINKYTOWN SPECIAL SERVICE DISTRICT

The Dinkytown Special Service District Advisory Board has recommended the services for 2014 which along with the estimated costs for 2014 are as follows:

1. Sidewalk Snow Services	\$ 81,000
2. Seasonal Lighting.	\$ 48,000
3. Litter Management	\$ 15,000
4. Banners	\$ 3,500
5. Streetscape Maintenance & Repair	<u>\$ 5,000</u>
TOTAL	\$152,500

The service charges are set up such that 100% of the cost of these services (\$152,500 estimated for 2014) is recovered from the affected properties. However, the expenditures for services through 2012 were less than the service charges revenues through 2012 by \$24,640. As provided for in Section 444.70 of the Minneapolis Code of Ordinances, the actual amount of service charges to be collected in 2014 is \$127,860 (\$152,500 minus \$24,640).

The service charges for 2014 have been calculated according to the method recommended by the Advisory Board which is an abutting property frontage (lineal) method for the properties receiving services.

If approved, the 2014 service charges of \$127,860 would be collected on the 2014 real estate tax statements in the same manner as special assessments. There is no interest charge applied. The amount of \$127,860 to be collected in 2014 is \$11,328 less than the amount of \$139,188 collected in 2013.

Staff recommends approval of the services and service charges for 2014 in the Dinkytown Special Service District.

**T&PW** - Your Committee, having under consideration the Dinkytown Special Service District, now recommends passage and summary publication of the accompanying Resolution approving special services, the cost estimates, service charges and the lists of service charges for 2014 in the Dinkytown Service District and directing the City Engineer to proceed with the work.

**T&PW** - Your Committee, having under consideration the Dinkytown Special Service District, now recommends passage and summary publication of the accompanying Resolution approving special services, the cost estimates, service charges and the lists of service charges for 2014 in the Dinkytown Service District and directing the City Engineer to proceed with the work.

## **Colvin Roy**

### **Approving special services, the cost estimates, service charges and the lists of service charges for 2014 in the Dinkytown Special Service District and directing the City Engineer to proceed with the work.**

Whereas, a public hearing was held on October 8, 2013 and continued to October 22, 2013 in accordance with Laws of Minnesota, 1985, Chapter 302, Laws of Minnesota, 1993, Chapter 375, Article 5, Sections 35 through 38, Laws of Minnesota, 1995, Chapter 264, Article 3, Section 28, Laws of Minnesota, 1996, Chapter 471, Article 8, Section 44 and Chapters 444 of the Minneapolis Code of Ordinances to consider the proposed special services, the proposed service charges and the proposed lists of service charges as more particularly described in Petn No \_\_\_\_\_ on file in the Office of the City Clerk and to consider all written and oral objections and statements regarding this matter;

Now, Therefore, Be It Resolved by The City Council of The City of Minneapolis:

That the proposed special services, the proposed cost estimate in the total amount of \$152,500 for 2014 and the proposed service charges and the proposed list of service charges (special assessments) for 2014 in the total amount of \$127,860 (amount remaining after adjusting the cost estimate of \$152,500 for previous years' unexpended balances and additional costs as provided for in Section 444.70 of the Minneapolis Code of Ordinances) as prepared by the City Engineer and on file in the Office of the City Clerk be and hereby are approved for the Dinkytown Special Service District.

Be It Further Resolved that the City Engineer is hereby directed to proceed with the work.

Be It Further Resolved that the service charge be collected in one (1) installment on the 2014 real estate tax statement in the same manner as special assessments without

interest charges and that the City Clerk is hereby directed to transmit a certified copy of said list of service charges to the Hennepin County Auditor.